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| **Task / Operation** | **Covid-19 – Phase 1 Re-opening** |

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| **Assessors** | **Mary-Jane Moore Nick James** | **Date of Assessment** | **25th June 2020** | **Date Review Due** | **before Phase 2 re-opening** |

From 4th July 2020 the club intends to re-open as a members only limited bar facility. This risk assessment will be reviewed as other activities come back  
on-line.

*L=Likelihood (/5), S=Severity (/5), Risk = L × S.*

| Hazard | Persons Affected | L | S | Risk | Existing Control Measures | Further Controls Required? | Action by who? | Action by date? |
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| Inadequate social distancing | Staff, Members, Members’ Guests | 2 | 5 | 10 | A one way system is in operation through the clubhouse.  2 metre floor markings are in place to aid social distancing.  Advisory posters are displayed in public areas.  There are dedicated routes to the toilets: female via unused rear bar, male via side door.  A perspex screen has been installed across the bar counter.  The bar counter is divided into ordering and collection areas.  Members are encouraged to leave the building as soon as bar orders are fulfilled.  All socialising must be done outside.  Members are advised to park their cars at a suitable distance from each other.  Members have been emailed regarding new arrangements. |  |  |  |
| Hygiene | Staff, Members, Members’ Guests | 2 | 5 | 10 | Sanitisers are provided at the clubhouse entrance and elsewhere within areas which are open.  Gloves and masks are available to staff.  Staff are reminded not to touch their eyes, nose or mouth.  Staff are issued with tissues.  Drinks are served only in disposable glasses.  The bar counter and card machines are cleaned regularly.  Cash payments are discouraged. |  |  |  |
| Toilets | Staff, Members, Members’ Guests | 2 | 5 | 10 | Hand sanitisers are provided at the entrance to toilet areas.  Posters encouraging regular handwashing and good handwashing technique are displayed in the toilet areas.  Paper towels are available in the toilets in addition to electric dryers.  The toilet areas are cleaned regularly and a cleaning log is displayed. |  |  |  |
| Viral Spread | Staff, Members, Members’ Guests | 2 | 5 | 10 | Staff are reminded to self-isolate for 14 days if symptomatic (or living with a self-isolator).  Customer details are recorded and retained for 21 days.  A record of staff rosters is kept for 21 days. |  |  |  |

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| Signatures of Assessors |  | Signature of Club Secretary |